**PPG MEETING MINUTES**

**Wednesday 6th March 2024**

Attendees:

From PFP:
Hannah Kenyon – Practice Manager
Dr James Hider – GP Partner
Tracey Burns - secretary
Vicki Cheslett – secretary
Dr Grace Woolley – GP Trainee ST3

PPG Members:
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From Trafford LCO:
Adrian Smith – West Lead

From Daveys Chemist:
Mary Davey
Sarah Kelly

Apologies: Kay Singh – Focused care practitioner

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| **Item No** |  **Minutes** |
|  **1****2** | We started this meeting with an open Q&A session with Sarah & Mary from Daveys chemist. A big talking point was medication stock shortages & Mary Davey reassured the PPG that they had formed a close working relationship with the clinical pharmacist, Arslan, at the practice to get alternatives prescribed promptly. The pharmacist first scheme was discussed, and Daveys kindly provided a flow chart/crib sheet to the practice for our reception team to use. Adrian suggested he could help with community engagement to promote this service. Hannah advised that we would find the insect bite service particularly useful in summer as we had a high number of on the day appointments taken up with infected bites last summer. Hannah asked the PPG if they felt confident going to the pharmacy for these ailments and they all agreed they would as they recognised that PFP & Daveys had a relationship and they would not think they were being fobbed off by being told to go to the pharmacy instead of their GP.Dr Hider asked Daveys if they could offer support with getting patients needing the MMR vaccination to attend. Sarah said that we should send a message with prescriptions if patients needed MMR so they could have a conversation upon collection of meds. Hannah told Daveys that if a patient needed their MMR then we would see them as a walk-in so to encourage a patient to call in to the surgery.Hannah provided an update on the phone system. Hannah acknowledged that this was brought up at the last PPG meeting but that this time it really is very close to being installed! An engineer is attending the practice on Friday 8th march to begin installation and we hope the system is up and running by mid April. |
|  **3** | Hannah provided an update that Dr Baber Uppal has joined the surgery as a salaried GP for two sessions per week, starting in January, and that Dr Grace Woolley has recently joined us and will be in post for the next 12 months.The next meeting will take place in June 2024. We have a cancer workshop in Stretford on March 12th – Hannah and the PPG members will be attending this. |